





Personal information must be kept only for the length of time required to carry out the action for which it was collected or to allow an employee to access information concerning the Individual through an access request.

- ☒ Information held must be protected in order to prevent it from being used or communicated by unauthorized persons.
- ☒ TFI International must show loyalty and not use, in a manner that is prejudicial to the Individual, confidential or personal information pertaining to the Individual.

TFI International recognizes that the personal information about the Individual must be protected in accordance with the *Personal Information Protection and Electronic Documents Act* in the private sector in Canada and the *The Privacy Act of 1974*, 5 U.S.C. subsection 552a (as amended) in the United States of America.

Failure for the Individual or TFI International to comply with this Policy shall result in any legal remedies, including damages.

TFI International may disclose personal information to third parties engaged to assist it in providing services for the benefit of the Individual, but in such cases, provided that TFI International ensure that such third party complies with the terms of this Policy.

reserves the right to co-operate fully with local, provincial, state and federal officials (whether or not we are court ordered to do so) in any (formal or informal civil or criminal) investigation (or proceeding whether administrative or judicial in nature) relating to any personal information (including private electronic communications transmitted on any TFI International website) or any purported unlawful activities.

TFI International reserves the right to disclose and/or transfer personal information to a third party in the event of a proposed or actual sale, merger or other transfer of the assets provided that the third party agrees to adhere to the principles expressed in this Privacy Policy.

### **How TFI International Protects Personal Information**

TFI International makes all commercially reasonable efforts to ensure that personal information collected is protected against loss and unauthorized access. Access to personal information is restricted to selected TFI International employees and representatives. In addition, TFI International employs generally accepted information security techniques, such as firewalls, access control procedures and cryptography, to protect personal information against loss and unauthorized access. While TFI International uses commercially reasonable efforts to limit access to its vehicles and premises to authorized personnel, TFI International cannot guarantee the confidentiality of information that is displayed on any shipment package or shipment label.

TFI International retains personal information for as long as necessary to fulfill the purpose for which it was collected and to comply with applicable laws.

### **Changes to this Privacy Policy**

TFI International reserves the right to modify this Privacy Policy at any time without notice. The Privacy Policy posted at any time or from time to time via this website shall be deemed to be the Privacy Policy then in effect.

### **Access**

Any Individual affected by the personal information held by TFI International may, upon written request, obtain information regarding the existence, use and communication of personal information concerning it and, barring a few exceptions, access this information. An Individual may also contest the accuracy of the information and have it corrected when appropriate. Any Individual may contact TFI International at 514-331-4000 or [info@tfiintl.com](mailto:info@tfiintl.com) to request access to, contest, correct or to update of its personal information.

### **Contacting Us**

In the event that any Individual has any questions about TFI International's Privacy Policy or if there is any reason to believe that TFI International may have failed to adhere to this Privacy Policy, any interested individual may contact TFI International at: 514-331-4000 or [info@tfiintl.com](mailto:info@tfiintl.com).

Please note that any comments, suggestions or materials provided to TFI International shall be deemed to be of a non-confidential and non-proprietary nature (becoming the property of TFI International upon TFI International's receipt of same) and TFI International shall be entitled to use and distribute such comments, suggestions or materials to any other parties and for any other purposes, including, but not limited to, developing and marketing services incorporating or based on any such comments, suggestions or materials.